

HSIAO-WEI CHEN

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EDUCATION

- M.F.A. in Theatre Design & Production, **The University of Texas at Austin**
 - B.A. in Theatre and Drama, **National Taiwan University**
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SKILLS

- Concept Development
 - Illustration
 - Graphic Design
 - Print Production Expertise
 - Photography & Editing
 - Web Design & Maintenance
 - Cross-Department Communication
 - Project Management
 - Detail-Oriented Approach
 - Creative Problem Solving
 - Versatile Team Player & Independent Achiever
 - Scenic & Costume Design
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TECHNOLOGIES

- Adobe Suite (Photoshop, Premium, InDesign, Illustrator, Acrobat, Lightroom)
 - CAD Software (Autodesk AutoCAD, SketchUp, Vectorworks)
 - Graphic Design Software (Figma, Procreate, Canva)
 - Website Builder (Wix, Wordpress)
 - Microsoft Office Suite (Excel, PowerPoint, Word, Outlook)
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AWARDS

- 2022 OPERA America, The Robert L.B. Tobin Director-Designer Prize
- 2020 WorldFest-Houston International Film Festival, Silver Remi of Music Video-Student
- 2019 National Film Festival for Talented Youth, Audience Award & New Talent Jury

WORK EXPERIENCE

Graphic Designer

Freelancer, 2015-Now

- Created visual concepts for client projects, including performance flyers, film props, and marketing materials.
- Produces graphic designs for multiple media platforms, optimizing visuals for digital, print, and social media to enhance engagement.
- Works with clients and teams to refine briefs and achieve project goals within deadlines and budgets.
- Manages design process from concept to final delivery, streamlining stages like sketching, illustration, and layout adjustments.

Scenic & Costume Designer

Freelancer, 2015-Now

- Provided and presented visually captivating designs in collaboration with creative teams.
- Collaborated closely with fabrication teams to successfully bring designs to life.
- Demonstrated effective leadership and ensured efficiency within the design department.
- Maintained open communication channels with various departments to ensure a cohesive visual presentation.
- Strategically planned and meticulously monitored the design budget to optimize resources and meet project goals.

Teaching Assistant

The University of Texas at Austin, 2018-2022

- Created lesson plan and taught Advanced Production Laboratory class for a year.
- Assisted lead teachers in planning and implementing lesson plans, instructional activities, and assessments for a diverse classroom of students.
- Collaborated with teachers and other teaching assistants to develop and implement accommodations and modifications for students with diverse needs.
- Conducted one-on-one tutoring sessions to provide additional support and reinforcement of concepts taught in class.

Production, Space and Facility Manager

Nation Taiwan University, 2016-2018

- Created and managed budgets, season calendars, and project-specific schedules.
- Oversaw reimbursement processes, purchases, and payroll during production, ensuring smooth financial operations.
- Coordinated and executed all aspects of installation and refurbishment projects.
- Led website redesign initiatives and maintained the website to ensure an up-to-date and engaging online presence.
- Scheduled routine inspections and collaborated with external vendors for emergency repairs.